



## 2017 Vendor Application Form

**Festival Dates/Times:**

**Saturday July 15 Noon-9:00 pm - Sunday July 16 Noon-6:00 pm**

Applications accepted until June 26th, 2017 for this summer's most exciting Hudson Valley festival. Vendor set up time begins at 6:00 am and must be completely unloaded by 10:00 am. More info at [RSFVendor@gmail.com](mailto:RSFVendor@gmail.com).

Business Name: \_\_\_\_\_

What do you plan to sell:

Food \_\_\_\_\_

Description of setup and menu:

Non Food Items \_\_\_\_\_

\_\_\_\_\_ Handcrafted      \_\_\_\_\_ Manufacture

Description of items you are selling: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Include a photo of your setup or rig if possible.**

**Fees, please select all that apply: (NOTE ALL SPACES/BOOTHS ARE 10'W x 12'D, PLEASE REMEMBER TO INCLUDE TRAILER TONGUE IN YOUR DIMENSIONS)**

## Food Vendor:

Food Court (overnight parking, 20' spot. NOTE: All food trucks and anyone cooking with oil needs to be in this area) \_\_\_\_\_ quantity x \$250

Food Booth ( tent only, breakdown overnight, 10' spot, no cooking with oil) \_\_\_\_\_ quantity x \$200

Main Street Business Booth ( tent only, breakdown overnight, 10' spot) \_\_\_\_\_ quantity x \$100

**General Merchandise and/or Service Space**

Non Residential quantity \_\_\_\_\_ x \$125

Main Street Business booth \* *quantity* \_\_\_\_\_ x \$ 100.00

Main Street Resident \* *quantity* \_\_\_\_\_ x \$75.00

**All food vendors must provide proof of insurance & Board of Health approval 10 days prior to the Festival, see rules section.**

**Residents are asked to provide membership information/verification with their application.**

**Absolutely no vending will be permitted without a Town of Rosendale Vendor Permit. A Vendor Permit is included with your street festival vendor fee.**

**Electrical:**

Additional charge for electrical outlet(s) *quantity* \_\_\_\_\_ x \$60.00 \_\_\_\_\_ amps needed: \_\_\_\_\_

Additional charge for self-contained units(s) *quantity* \_\_\_\_\_ x \$75.00 \_\_\_\_\_ amps needed: \_\_\_\_\_

**Check payable to *Music Festival of Rosendale, Inc.* TOTAL \_\_\_\_\_**

**A clean-up deposit of \$50 is required of all vendors, and there is an additional \$50 deposit (\$100 total) required of any open-air fry vendors.** Please make this separate check out to ***Music Festival of Rosendale, Inc.*** and enclose a self-addressed stamped envelope if you want it returned (provided the space doesn't require clean-up).

Note: Vendors are still responsible to their own trash removal.

Please initial here if you wish to donate your deposit to the Rosendale Street Festival \_\_\_\_\_

## ROSENDALE STREET FESTIVAL 2017 - AFFIRMATION AND LIABILITY RELEASE

I, \_\_\_\_\_, hereby affirm that I have been well advised and thoroughly informed of the inherent hazards and policies of the event. I know that by participating in the Rosendale Street Festival celebration, I am exposing myself to certain known and unknown liabilities in my direct and indirect interactions with the public and invitees of this event. I also understand that if I choose to hire help for the event, that I am directly responsible for their actions or injury. I hereby personally assume all risks associated with my voluntary participation in this event of any harm, injury or damage that may befall me or any employee or temporary help, as a result of my participation, whether foreseen or unforeseen.

I understand and agree that neither Music Festival of Rosendale, Inc, Rosendale Street Festival in the Town of Rosendale and the state of New York, its members and/or directors and officers may be held liable in any way for any occurrence in connection with my participation in the Rosendale Street Festival that may result in injury, death, or other damages to me or my family, heirs, or assigns, and in consideration of being allowed to participate in this event, I hereby personally assume all risks in connection with said event for any harm, injury, or damage that may befall me, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless said event and persons from any claim by me, or my family, estate, heirs, or assigns arising out of my participation in this event.

I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free will.

It is my intention by this instrument affirmed by my signature below to exempt and release Music Festival of Rosendale, Inc, AKA Rosendale Street Festival and the town of Rosendale, its members, directors and officers from all liability whatsoever for personal injury, employer's liability and workers' compensation, property damage of wrongful death arising out of or in the course of my participation in this event.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS AFFIRMATION AND RELEASE BY READING IT BEFORE I SIGN IT.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (please print or type) \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

**Confirmation of your application will be sent via email or phone call. For this reason, you must provide an accurate phone number and/or email address below.**

Phone Day \_\_\_\_\_ Evenings \_\_\_\_\_

Email \_\_\_\_\_

**Please mail these forms by June 26, 2017, along with your checks and self addressed stamped envelope. The mailing address is:**

Music Festival of Rosendale, PO Box 457, Rosendale, NY 12472-0457

**\* Main Street residents must submit their applications by a June 1st, 2017 deadline in order to guarantee space in front of their homes.**

**Festival Hours: Saturday July 18, noon-9:00 PM • Sunday July 19, noon-6:00 PM**

## ***2017 Vendor Rules and Instructions***

1. Clean-up deposit, signed contract and payment must be received as soon as possible. Application deadline is June 26, 2017. NOTE: Early bird pricing will only be honored for applications and payment received by May 1. You **will** receive a confirmation of vendor spacing.
2. This is a rain or shine festival. There are no rain dates.
3. The Music Festival of Rosendale reserves the right to prohibit the sale of any item.
4. There are absolutely no refunds.
5. Entry into town is from the east side only (Route 32 at Stewart's).
6. Vendor parking and site number and designated parking will be assigned **at check in**, near Stewart's at Rt 32.
7. Check in times for vendors starts at 6:00am. Main Street will be closed at 11:00am. Vendors not checked-in by 10:30am forfeit their spot.
8. **Due to NYS DOT Parking Regulations on most of Main St., most vendors are required to vacate on Saturday night. No overnight security is provided**
9. a. On Saturday all vendors and may break down starting at approximately 9:30pm and vehicle access allowed at 10 PM, or as deemed safe by the Rosendale Police Department.  
b. On Sunday, vendors can start packing up at 5:00 PM, with vehicle access allowed at approximately 6:45 PM, or as deemed safe by the Rosendale Police Department. and will need to vacate by 8:00 PM for the street sweeper.
- 11 Vendors will send a separate \$50 deposit for space clean up (plus \$50 for open fryers) along with contract and payment (Please enclose a self-addressed stamped envelope). This deposit check will be returned if your space is left cleaned, and you haven't chosen to donate it to the Street Festival. Vendors are responsible for their own trash removal.
12. **All food and beverage vendors must have a valid Ulster County Health Department Permit prior to the Festival. (Their number is 845 340-3150). All food and beverage vendors must also supply us with two certificate insurance, having minimum liability limits of \$100,000 per occurrence / \$ 300,000 aggregate for bodily injury and property damage. One certificate must name the "Music Festival of Rosendale, Inc., PO Box 457, Rosendale, NY 12472-0485" and the second naming "Town of Rosendale, 1915 Lucas Avenue, Cottekill, NY 12419" EACH as additional insured. This insurance certificate must be received by July 1, 2017.** For these reasons no late applications will be accepted for food or beverage vendors. Vendors selling any pre-packaged foods must pay for a food space and must contact the Ulster County Board of Health to determine if a permit is needed.
13. All vendors with electric, deep fryers or charcoals will also be required to have a Type ABC dry chemical fire extinguisher in the booth, per Fire Department Inspection requirement. Those with coals will need to dispose of them a proper metal container.
14. All vendors not in the Food Court are must break down their booths on Saturday night and set up again on Sunday morning unless they have special clearance **in writing from the vendor committee.**
15. All vendors who need their self-contained unit/trailer left overnight must contact us first for special instructions, and will receive a placard to identify your equipment. There are extra fees for overnight parking.
16. Vendors must remain with their booths for both days.
17. Spaces are available on the south, creek side of Main Street only. Space on a booth's side is not guaranteed. In the event of an emergency, Vendors are asked to help clear the Westbound lane.
18. Vendors are encouraged to advertise their participation in the festival.
19. Ice will be available from a local vendor at market price.
20. **No glass beverage containers or animals will be permitted at the festival!**
21. You cannot sublease or sell your vendor to another vendor
21. Contact us early to get a booth and assure you have a spot. You can get in touch with us via email at [RSFVendor@gmail.com/](mailto:RSFVendor@gmail.com)

**Please initial here indicating that you have read and understand all of the rules and instructions**

