



2019 Food Vendor Rules and Instructions

Festival Hours: Saturday July 20, noon-9:00 PM • Sunday July 21, noon-6:00 PM

1. Clean-up deposit, signed affirmation and liability release form, and payment must be received by June 26, 2019. For Early Bird pricing, we must receive all of this by June 1. NOTE: Spaces are assigned on a first come first serve basis. You will receive a confirmation of the receipt of payment by email.
2. This is a rain or shine festival. There are no rain dates.
3. The Music Festival of Rosendale reserves the right to prohibit the sale of any item.
4. There are absolutely no refunds.
5. Entry into town is from the east side only (Route 32 at Stewart's). 6. Vendor parking and site number and designated parking will be assigned at check in, near Stewart's at Rt 32.
7. Check in times for vendors starts at 6:00am. Vendors not checked-in by 9:45am forfeit their spot.
8. Due to NYS DOT Parking Regulations on Main St., vendors are required to vacate on Saturday night. No overnight security is provided
9. a. On Saturday all vendors (except for food court) may break down starting at approximately 9:00pm and vehicle access allowed at 10pm, or as deemed safe by the Rosendale Police Department. b. On Sunday, vendors can start packing up at 5:00pm, with vehicle access allowed at approximately 6:45pm, or as deemed safe by the Rosendale Police Department. and will need to vacate by 8:00pm for the street sweeper.
- 11 Food vendors will send a separate \$50 clean up deposit along with payment (please enclose a self-addressed stamped envelope). This deposit check will be returned if your space is left cleaned, and you haven't chosen to donate it to the Street Festival. Vendors are responsible for

all their own trash removal.

12. All food and beverage vendors must have a valid Ulster County Health Department Permit prior to the Festival. (Their number is 845 340-3150). All food and beverage vendors must also supply us with two certificates of insurance, having minimum liability limits of \$100,000 per occurrence / \$ 300,000 aggregate for bodily injury and property damage. One certificate must name the "Music Festival of Rosendale, Inc., PO Box 457, Rosendale, NY 12472-0485" and the second naming "Town of Rosendale, 1915 Lucas Avenue, Cottekill, NY 12419" EACH as additional insured. This insurance certificate must be received by July 1, 2019 please mail to:

Vendor Committee
PO Box 457
Rosendale, NY 12472-0457

For these reasons no late applications will be accepted for food or beverage vendors. Vendors selling any pre-packaged foods must pay for a food space and must contact the Ulster County Board of Health to determine if a permit is needed.

13. All vendors with electric, deep fryers or charcoals will also be required to have a Type ABC dry chemical fire extinguisher in the booth, per Fire Department Inspection requirement. Those with coals will need to dispose of them a proper metal container.

14. All vendors not in the Food Court must break down their booths on Saturday night and set up again on Sunday morning.

15. Vendors must remain with their booths for both days.

16. Non food court spaces are available on the south, creekside of Main Street only. Spaces are 10' x 10' if you require more room you must purchase another space.

17. Vendors are encouraged to advertise their participation in the festival. To see advertising options please go to: rosendalestreetfestival.org/2019/sponsorships/

18. Ice will be available from a local vendor at market price as of 10am each morning of the festival.

19. No glass beverage containers or animals will be permitted at the festival!

20. You cannot sublease or sell your space to another vendor

21. Every attempt will be made to honor requests but we cannot promise that we can honor all placement requests especially if you apply after June 1.

22. We will send a confirmation once we receive your paperwork and payment.

23. Vendor parking is not at your site, you will have to unload and then go to assigned vendor parking. To ensure a vendor parking space you must be checked in by 10:30am each morning.

Vendor Signature

Date